

DDD-PI-091

TO: Regional DD Program Administrators
Regional DD Case Managers

FROM: Gene Hysjulien, Director
Disability Services Division

Subject: Screening Individuals Receiving Only DD Case Management

Date: January 30, 2004

Effective Date: Immediately

Individuals, who are eligible for DD Case Management, are Medicaid recipients, and meet the ICF/MR Level of Care, can be screened for the Title XIX DD Home and Community-Based Waiver, even if the only service the individual receives is DD Case Management.

The DD Case Manager will assure the following additional criterion are met in order to screen an individual when the only waiver eligible service authorized and received is DD Case Management.

1. The individual's current HCBS indicator on the Progress Assessment Review (PAR) is "Y" es. (A HCBS indicator of "P" does not meet the criteria), **AND**
2. The individual is age eighteen (18) or older, and receives SSI benefits e.g., has no recipient liability.

(Individuals age 18 and over and have a potential recipient liability should not be screened. We want to assure that RL is not applied to DD Case Management under any circumstance. Currently the MMIS system cannot override the RL on an adjusted claim. In order to assure RL is not applied to DD Case Management, do not screen to the ICF/MR level of care if there is recipient liability for individuals age 18 and over.

OR

3. The individual is under the age of eighteen (18), does not have an income (or an income that will result in a recipient liability), and screening the child will benefit the family.

The effective date of the ICF/MR Level of Care screening (Case Action Form) will be the last day of the month prior to the first full month of Medicaid eligibility for those children just applying for Medicaid; or the last day of the month prior to the first full month in which the child is eligible for DD Case Management for children who are already eligible for Medicaid at the time of application for DD services. The effective date of the ICF/MR level of care screening cannot be prior to the date of eligibility for DD Case Management.

If an individual is screened and receiving DDCM only, the minimum level of DD Case Management activity must be provided to meet the waiver assurances including annual PAR; annual Case Plan/ISP; annual Case Action Form-ICF/MR level of care screening; annual System Indicators; face to face contact each quarter, and six month QER.

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